



Bell Baxter High School Parent Council

Minute of Meeting held on Wednesday 26th October, 2016 at 7.00 p.m.
In the Conference Room, Bell Baxter High School

Present: Karen Brown, Brian Harris, Philip Black, Karen Manders, Finlay Adams, Rachel Blair, Alex Moodie, Chantelle Kidd, Gayle Lennon, Hayley Oram, Holly Clark, Faith Nicholson, Anita Petrie, Julie Struthers, Mandy Bateman, Steve Fearn, Ian Jones.

School Representatives: Philip Black (Rector).

1. **Welcome and Apologies:**

Karen Brown welcomed everyone to the meeting.

Apologies from: Julie Goad, Clare Finnie, Karen Marjoram, Margaret Kennedy, Joanne Haran, Elaine Blake.

2. **Previous Minutes:**

Approved.

3. **Bullying and Anti-social Behaviour:**

Presentation made by Brian Harris regarding policies and procedures in school to deal with bullying and anti-social behaviour. Discussion followed.

4. **Rector's Report:**

Visits to Primaries:

First round of visits to speak to P7s completed. Information Evening for P7 parents will take place on 8th November, 2016.

S1 Survey:

S1 parents have completed a survey on their views of Bell Baxter and how their children are settling in. Mainly positive but a few issues to be addressed.

Staffing:

Mr. Black gave a summary on the recruitment process for staff and how staff absence is dealt with.

5. **Parent Council - Availability for Parents' Evenings/Raffle Prizes:**

Karen Brown circulated a sheet asking members to indicate when they would be available to cover the Parent Council table at Parents' Evenings. If anything to donate to raffle they should be handed in to Main Office.

6. **Chairperson's Report:**

Parents' Evenings:

The format of the evenings was explained.

Blazer Swap Shop:

A few blazers have been handed in and will be sold at Parents' Evenings.

Mock/

Mock Interviews:

Miss Melville runs mock interviews for S5/S6. Anyone who would like to volunteer to help out should give their name to Karen Brown. Interviews will be held late November/early December.

Banking:

Signatories for 500 Club account now in place.

Forthcoming Meetings:

Next Meeting – Monitoring and Tracking; January Meeting – Course Choice and Enrichments. Any ideas about presentations for future meetings can be passed to Karen Brown.

7. Treasurer's Update:

Mandy Bateman reported that the Fundraising Account balance sits at £382 and the 500 Club balance is £1,836. September/October payments all in. Numbers will be confirmed in November.

8. A.O.C.B.:

- Mr. Black informed that there will be a visit from GTC next week over two days.
- Alex Moodie commented that it was great to see that 94% of pupils went on to positive destinations.
- Senior Management Team will be visiting two primaries to talk to P5-P7 parents about transition to Bell Baxter. One parent raised a concern about the letter they received from the primary school. Karen Manders will look into this.
- Alex Moodie commented that it was good to see how far the Parent Council had come over the last year with better presentations, etc.
- A parent asked if they are able to have copies of class tests sent home – this would be ok if all classes had sat the test.
- A parent queried appropriate P.E. kit – an extract from the Handbook is attached.
- A parent queried the snow policy – Mr. Black reported that there are plans for all eventualities in place.

9. Date of Next Meeting: 6th December, 2016 at 7.00 p.m.