



Bell Baxter High School Parent Council

Minute of the Meeting held on Tuesday 25th August 2015 at 7.00 p.m. in the Conference Room, Bell Baxter High School.

Members present: Julie Struthers (Chair), Karen Brown, Mandy Bateman, Sue Moody, Vince Gibson, Alex Moodie, Clare Finnie, Ian Jones, Kelly Beattie, Jane Staal, Julie Goad, Sara McQuitty, Carol Patrick.

Visitors: Christine Dunnett, Steven Fearn, Romana Davies-Browne.

School Representatives: Philip Black (Rector), Eleanor Johnston (Depute Rector).

Present: Cllr. Kennedy.

1. Welcome and Apologies

Julie Struthers welcomed everyone.

Apologies from Lucy Golden, Crispin Hayes, Councillor Marjoram, Councillor Poole.

2. Correspondence

Cupar North Plan

A meeting with the developers will take place tomorrow. Proposed plans will be available. Further information available from Julie Struthers.

Scottish Parent Teacher Council

Training session 16th September – full details available from Julie Struthers.

Bell Baxter Former Pupils Association

BBFPA have extended an invitation for a member/s of the Parent Council to attend a meeting on 15th October. Former pupils would be welcome to attend. Members please let Julie know if they wish to attend.

Education Scotland

Members informed this website is informative.

3. Previous Minutes

Approved as a true record of the meeting

4. Matters Arising

- **Newsletter:** Will be issued mid-September, deadline for information - end of August.
- **Budget:** Previous information received from Alex Moodie was referred to. It was suggested the document be sent to Craig Munro. Agreed to keep this item on the Agenda.
- **Rugby:** A member of the PE staff has been allocated time to work with cluster primaries and teams in the school. Funding has been made available from the SRU.

- **Fife Film Competition:** This is open to secondary schools in Fife. Schools can submit a proposal which will be considered.

5. Annual General Meeting

The AGM will take place on 16th September 2015. Format of the meeting was discussed and agreed.

6. Website

Julie explained problems relating to updating of the website. It was agreed to scale down the information on the site for the coming year. Julie made an appeal for more technical support if any members were skilled in this area (Karen Brown offered limited support for home page and minutes updates).

7. Uniform

Noted that introduction of the shirts, ties and blazer has been very successful. There is a clear statement on the website regarding dress code which parents can refer to.

Agreed to set up a Swop Shop. Mrs Johnstone and Mrs Bateman will discuss further. Jane Staal also agreed to help Mandy in running of the swop shop. Suggested that income will go towards ties for new S1 pupils.

8. Cupar Active Travel Group

Karen Brown has attended meetings regarding safe routes around Cupar. A map was circulated. It was noted that Bell Baxter will be happy to support this project. Members requiring further information should contact Karen Brown.

9. Rector's Report

The Rector's Report had been previously circulated and included

- Dress code
- Attainment
- Staffing Update
- Budget Information

10. AOCB

Daily Sheets. Consideration will be given to the daily sheet being made available on the website.

11. Date of Next Meeting

AGM – 16th September 2015.